

**OFFICIAL MINUTES - APPROVED AT THE FEBRUARY 27, 2014 FINANCE COMMITTEE MEETING**

	<b>MINUTES NEVADA HOMELAND SECURITY COMMISSION FINANCE COMMITTEE MEETING</b>		
<b>Attendance</b>	<b>DATE</b>	November 20, 2013	
	<b>TIME</b>	2:00 P.M.	
	<b>LOCATION</b>	Legislative Counsel Bureau	
		Legislative Building – Room 3138	
		401 S. Carson Street	
		Carson City, Nevada 89701	
<b>METHOD</b>	Video-Teleconference		
<b>RECORDER</b>	Karen Hall		
<b>COMMITTEE MEMBERS</b>	<b>PRESENT</b>	<b>LEGISLATIVE &amp; EX-OFFICIO MEMBERS, STAFF, AND OTHERS</b>	<b>PRESENT</b>
Doug Gillespie – Chairman	X	Christopher Smith – Chief DEM	X
Kyle Devine			
Stacey Giomi	X		
Angela Krutsinger	X	Selby Marks – HS Staff	X
Carolyn Levering	X	Joseph Reynolds – DAG Rep.	X
Adam Sandler			
Stan Smith	X		
Bill Welch			

**1. CALL TO ORDER AND ROLL CALL**

Chair Gillespie, Sheriff of Las Vegas Metropolitan Police Department called the meeting to order. Selby Marks, Nevada Division of Emergency Management and Homeland Security (NDEM/HS) performed roll call. Quorum was established for the meeting.

**2. PUBLIC COMMENT**

Chair Gillespie opened discussion for public commentary. No public commentary noted at the originating venue or from any member of the public participating in the teleconference.

**3. APPROVAL OF MINUTES**

Chair Gillespie called for a motion to approve the meeting minutes from the August 21, 2013 Finance Committee meeting. All were in favor with no opposition. Motion passed unanimously.

**4. COMMENTS BY THE CHAIRMAN**

No commentary was presented by Chair Gillespie.

**5. REQUEST TO REALLOCATE HOMELAND SECURITY GRANT PROGRAM (HSGP) FUNDS**

**NCHS-89 Re-Obligation: Sawyer Office Building Force Protection - \$139,222.00** – Project not heard.

**NCHS-90 Re-Obligation: Nevada Dispatch Interconnect Project - \$188,040.00**

Battalion Chief Chris Magenheimer, North Lake Tahoe Fire Protection District briefed the Committee on the justification for this project. Currently, both connectivity and console programming are missing for rural Public Safety Answering Points (PSAPs).

Sheriff Doug Gillespie, Las Vegas Metropolitan Police Department (LVMPD) asked for clarification on whether the current project change requests in review today impact the amount of funding available. Chief Christopher Smith, Nevada Division of Emergency Management and Homeland Security (NDEM/HS) indicated that projects are not ranked in priority but meet the priorities of the Commission. Sheriff Gillespie asked to know which priority is associated with which project.

Kelli Anderson, NDEM/HS indicated NCHS-90 was ranked #3 and funded in 2012 for its previous phase. Sheriff Gillespie inquired which position was funded, with clarification that it is Chief Magenheimer's position and as such is paid through grant funding to be able to work on this project. Once the project is over, the contract Chief Magenheimer has will be over. Vice-Chair, Fire Chief Stacey Giomi, Carson Fire Department inquired if this request takes care of the remaining needs for this project, with Chief Magenheimer indicating that is likely the case.

Angela Krutsinger, Nevada Hospital Association inquired on the vendor training portion of this request, with input from Chief Magenheimer indicating there will be instruction for dispatchers in how to tie disparate radio systems together. With no detailed equipment list, Ms. Krutsinger asked if that list was available. Chief Magenheimer indicated that there is difficulty with each console having different specifications. Equipment cost based of existing quotes. Should the project not be funded, equipment will be left uninstalled, and certain counties would not be tied together creating communications gaps. Connectivity moving forward with Internet Protocol (IP) based systems would be jeopardized.

Chair Gillespie inquired if the entire amount of funding was needed, or if a portion could keep the project moving forward. Per Chief Magenheimer, without full funding, prioritizing which counties get eliminated would have to be discussed further. Chief Magenheimer also indicated that monies have already been de-obligated from this project and there is a tight timeline already.

Motion to approve presented by Vice-Chair Giomi to approve project in the amount requested, with a second by Angela Krutsinger. All were in favor with no opposition.

**NCHS-91 Re-Obligation: Tribal NIMS - \$28,464.70**

Gina Marotto, Inter-Tribal Emergency Response Council (ITERC) briefed the Committee on this project. Kelli Anderson indicated this project was tied to Priority 3. Angela Krutsinger inquired if the capped amount is correct, and Ms. Marotto indicated the cap applies to Fiscal Year (FY) 2014 funds, and indirect funds would apply to FY 2012 funds.

Chief Smith indicated at this time, NDEM/HS is still holding a 10% allocation for direct costs. Should funding not be granted, there will be an impact on the amount of facilitation and coordination the ITERC can accomplish, as only three tribes have emergency managers. In addition, without funding, there is only another nine months to complete this project and activities would be impacted.

Motion to approve presented by Angela Krutsinger, with a second by Vice-Chair Giomi. All were in favor with no opposition.

**NCHS-92 Re-Obligation: Statewide Continuity of Operations & Government - \$119,960.00**

Aaron Kenneston, Washoe County briefed the Committee on the justification for this project. Angela Krutsinger inquired on the timeline of the project, with Mr. Kenneston indicating that compression of the timeline allows for better outcome. Without funding, the initiative stalls. The bulk of the population is in southern Nevada. Carolyn Levering, City of Las Vegas thanked Mr. Kenneston for his efforts on this project. Ms. Levering also indicated that she may need to abstain from voting as this impacts Las Vegas. Discussion ensued about the possibility of eliminating the training portion of the request, with Chief Smith indicating concern as without training, the plan cannot be executed fully.

Joseph Reynolds, Senior Deputy Attorney General, Nevada Attorney General's office indicated that should Ms. Levering abstain, the body loses quorum. Deferring to the Chair's judgment, and through Committee discussion, Ms. Levering does not have to abstain as the Committee represents communities, not individual interests.

Motion to approve presented by Vice-Chair Giomi, with a second by Angela Krutsinger. All were in favor with no opposition.

**NCHS-93 Re-Obligation: Telecommunicator Emergency Response Taskforce Training - \$4,500.00**

No presenter available at meeting to present this project. Chief Smith briefed the Committee on what he knew about this project; however Chair Gillespie voiced concern about approving a project with no one representing the justification for the project.

Motion to deny NCHS-93 was presented by Vice-Chair Giomi, with a second by Angela Krutsinger. All were in favor with no opposition.

**NCHS-94 Re-Obligation: Dispatch Center Upgrade - \$170,500.00** – Project not heard

**NCHS-95 Re-Obligation: Communication - \$251,060.00** – Project not heard

**NCHS-96 Re-Obligation: Operational Coordination of Hazard Identification - \$52,751.30**

Eric Millette, Sparks Fire Department briefed the Committee on the justification of this project. At the 25% funding level, the project could get off to a good start which will help interstate and intrastate partnerships. Chair Gillespie inquired on exactly what this project would accomplish, with response from Mr. Millette that this is a mobile air monitoring device for carbon monoxide, oxygen, and explosive materials measuring hazardous atmosphere.

This is chemical only, not radiological or biological. Angela Krutsinger inquired if this is a sole source purchase, and if there is enough time to purchase the equipment. Mr. Millette indicated that yes, this is an existing vendor and the project could be implemented tomorrow if funded. There was a clerical error on the request, as the project stated July 2013

Motion to approve project using remaining funding to assist Sparks Fire Department with this investment was presented by Carolyn Levering. Vice-Chair Giomi seconded the motion. All were in favor with no opposition.

**NCHS-97 Re-Obligation: All Risk Workshop - \$30,000.00**

Battalion Chief Greg Castle, Clark County Fire Department briefed the Committee on this project. Chief Castle indicated this will bridge gaps between responders and entities served. All response agencies are welcome to attend, and there is a scheduled class for the first full week of April 2014 in the event this project is approved. Carolyn Levering inquired if the budget includes travel expenses, and it does not per Chief Castle. Clark County Fire Department's Training Center Auditorium will be the venue, so no venue costs are associated with this.

Motion to approve presented by Vice-Chair Giomi, with a second provided by Angela Krutsinger. All were in favor with no opposition.

Chair Gillespie presented concern at looking at vulnerabilities, and indicated that NCHS-102 may be a critical need and believes it should be heard at this meeting. The project will require full funding as it falls under communications.

**NCHS-98 Re-Obligation: Dispatch Center Equipment - \$106,900.00** – Project not heard

**NCHS-99 Re-Obligation: Mobile Network Capability Upgrade - \$96,000.00** – Project not heard

**NCHS-100 Re-Obligation: Citizen Corp Project - \$35,400.00**

Carolyn Levering, City of Las Vegas briefed the Committee on the justification for this project. Materials that are classified as ALL HAZARDS are in danger of being nullified because of the requirement to have a terrorism nexus. Dedicated funding stream eliminated in 2011. Ms. Levering needs to reduce this request by \$3,000.00.

Kelli Anderson indicated that this is still in review, and review is very strict regarding printed materials. There is an opinion that some of the items driven more on fire service side should be absorbed by local jurisdictions. There is a challenge for Region IV as funds were managed programmatically and they were flexible. That door is closing at this point. Ms. Anderson indicated that she needs more information from the Department of Homeland Security (DHS).

Clarification presented by Angela Krutsinger in that Ms. Levering needs preapproval from DHS before materials can be printed. Ms. Levering concurred, but given the status of this

request, she could eliminate line item #4 to ensure not running into problems in spending funding inappropriately. Ms. Levering indicated the project could continue through the end of the year, but not as many courses could be provided for the community. Trainings scheduled to occur prior to the April deadline.

Motion to approve presented by Vice-Chair Giomi, with a second from Stan Smith to approve the new project total of \$35,400.00. All were in favor with no opposition

Kelli Anderson recapped the current status of projects for the Committee. Vice-Chair Giomi inquired if there was not enough funding to fund the remaining projects, could the priority of each of the remaining projects be known before hearing the project. Chief Smith indicated he understands the request, and NDEM can produce how the projects fit into the Homeland Security Commission priorities. Ms. Anderson indicated this could be challenging, as with the exception of a few projects, many are communications projects falling under operational communications.

Vice-Chair Giomi indicated that only two projects appear to benefit the entire state, NCHS-93 and 97. The remaining projects appear to be agency specific. Chair Gillespie inquired which projects were approved by the Nevada Communications Steering Committee (NCSC). Chief Smith indicated that these projects were not heard by the NCSC as they met before projects were put forth. NDEM has reached out to NCSC to see if they wished to vet first, and the NCSC allowed these to go forward this time noting constraints of time. Ms. Levering indicated that she felt the NCSC has seen some of these projects in the past.

**NCHS-102 Re-Obligation: Clark County School District - \$164,000.00**

Stephanie Wilson and Michael Barnbeck, Clark County School District (CCSD) briefed the Committee on the justification for this project. The project is has support from many communications groups and southern Nevada with over 30 agencies moving in one direction to a regional multi-jurisdictional effort. Chair Gillespie inquired on the number of consoles required, with 8 verified by Ms. Wilson.

Vice Chair Giomi presented concern that with 6 other communication projects for consideration totaling over \$800,000, as to why this project rises to the top rather than the others. If this facility can become a secondary dispatch, that is good, but if there are others that can be used, this request may not be valid. Chief Smith, NDEM indicated that this is the only project vetted by the Nevada Communications Steering Committee (NCSC) and the Urban Area Working Group (UAWG). Both bodies endorsed this project. NCSC and UAWG, with both endorsing this project. There has been a deficit in Carson City for many years, and NDEM has noted this concern bringing it forth to the Governor. Discussion ensued, and concern is prevalent as to why there aren't better communication capabilities with first responders for most precious cargo such as students, that's a dire position to be in.

Chair Gillespie indicated this center would be a backup facility. Other call centers cannot handle the call volume. Carolyn Levering indicated the fire alarm office has aging infrastructure that is in earnest trying to be shored up. There are discussions with CCSD

police redundancy issues between both systems. This request protects not only the responders, but also the community.

Motion to approve presented by Stan Smith, with a second by Angela Krutsinger. All were in favor with no opposition.

Kelli Anderson indicated that there was \$52,751.30 left to expend, and NCHS-96 has a sliding scale budget presented.

**NCHS-103: Operational Communication Radio Project - \$45,725.00** – Project not heard

**NCHS-104: Fusion Center - \$100,000.00**

Lieutenant James Seebock, LVMPD briefed the Committee on the justification for this project. Angela Krutsinger inquired which individuals were included in the train-the-trainer project, with Lt. Seebock indicating professionals in the training industry.

Motion to approve presented by Carolyn Levering, with a second by Vice Chair Giomi. All were in favor with no opposition.

**NCHS-105: Fusion Center - \$104,831.02**

Lieutenant James Seebock, LVMPD briefed the Committee on the justification for this project. Angela Krutsinger inquired if this project was rejected last year, with Lt. Seebock indicating that was the fact however vendors have been identified in the interim. Discussion ensued about concerns over licensure and annual fees, with Lt. Seebock indicating the goal is to do state licensure, with reoccurring expenses being heavily supported through grant funding. Lt. Seebock believes there will be cost savings to sustain the project moving forward. Ms. Krutsinger presented concern about the reliance on cost savings for ongoing expenses as well as there being no specific timeline for completion. Lt. Seebock indicated that he is allowed to go past the performance period of the grant to obtain licensure. If acceptance is granted under the license umbrella, the project can move forward immediately with at least one of the vendors. Carolyn Levering inquired on the value of social media monitoring and how that value would be represented through human capital and software. Lt. Seebock indicated this would reduce the cost of human resources required to perform this function.

Vice Chair Giomi asked for clarification on if this request was to approve calling the request a license request versus a subscription. Kelli Anderson explained that Lt. Seebock is trying to be compliant with the grant. The Vice Chair presented concern that if the Department of Homeland Security does not like this, Nevada loses the opportunity to utilize those funds. Ms. Anderson indicated she was cautiously optimistic that this would be approved. Discussion ensued with concerns that this may open up a deluge of other requests for user fees for multi-year issues. Should funding not be granted, this request could be switched to a subscription-based request so funding could be used until the end of the performance period.

Ms. Krutsinger presented additional concerns in paying nearly \$105,000 for licensure per year with the consistent reduction in HSGP funding. Chair Gillespie indicated that LVMPD historically follows through with commitments, and if there is a point in time where no funding is available, an evaluation of whether or not to carry forward will be made.

Kelli Anderson reiterated that she believes this request is compliant, and if there is an issue with compliance, both NDEM and LVMPD can look to 2013 and 2013 funding sources to pay invoicing. This is a transparent method. Chief Smith indicated the lack of a performance period in 2013 may allow use of that money to cover 2012 costs lying outside approved amounts to avoid the expiration period.

Motion to approve presented by Vice Chair Giomi with the stipulation that the sub-grantee work with NDEM to allocate funds over the current and previous grant periods to maximize use of the grant reporting periods and funding available. Stan Smith seconded the motion. Carolyn Levering clarified that the entire amount of the request was being motioned for approval, and that was the case. All were not in favor, with Angela Krutsinger opposing the motion. Motion passed by majority vote.

**NCHS-106: Resource Management and Credentialing - \$98,000**

Kelli Baratti, Operations Chief with NDEM briefed the Committee on the justification for this project indicating that performance periods overlapped in 2011 and 2012, and in 2013 the only approval to support resource management was Ms. Baratti's salary. There is no funding to continue these programs for the state. Ms. Baratti requested to leverage her salary in 2012 to continue these important programs. Motion to approve presented by Angela Krutsinger, with a second by Stan Smith. All were in favor with no opposition.

**6. PUBLIC COMMENT**

Chair Gillespie opened discussion for public commentary. No public commentary noted in the northern venue. Chair Gillespie requested that in future meetings, that the Commission priorities be placed on projects to ease the approval process. The Chair also indicated that he is appreciative of the work that goes into this process. The Chair apologized to those projects which could not be considered due to a lack of available funding.

**7. ADJOURN**

Chair Gillespie called for a motion to adjourn the meeting. Stan Smith presented a motion to adjourn, with Angela Krutsinger seconding the motion. Meeting adjourned at 4:19 p.m.